



MINISTRY OF COMMUNICATIONS
OFFICE OF THE PERMANENT SECRETARY

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29th August, 2018

MC/TD/L.1/3887/Vol. VIII

Res ITU 609 CM Members

Dear Participant,

INVITATION TO ATTEND 15th ITU RESOLUTION 609 CONSULTATION MEETING
AT NIGERIA AIR FORCE CONFERENCE CENTER, JAH, ABUJA, NIGERIA
FROM 2nd – 5th OCTOBER, 2018

The Nigeria Administration in collaboration with Nigerian Communications Satellite Ltd (NIGCOMSAT) and International Telecommunication Union (ITU) hereby invite Administration and Stakeholders to attend and participate in the 15th ITU Resolution 609 Consultative Meeting which is scheduled to take place from 2nd to 5th October, 2018 at Nigeria Air Force Conference Center, Jaji, Abuja; <http://www.nafconsuites.com/>.

2. The Technical Meeting of the ITU on Radionavigation Satellite Services will take place from 2nd to 4th October, 2018 and the 15th ITU Resolution 609 Consultation Meeting will feature workshop on ITU Satellite Filing and it is scheduled to hold on 5th October, 2018 at same venue.

3. We have reserved rooms and suites (15 maximum) within the conference venue at a special rate for delegates for the duration of the meeting. Should you wish to make a reservation for accommodation, please visit the hotel booking webpage below and use the promo code: 2018ITU609 on the booking webpage. <http://nafconsuites.com/bookings>. Other nearby hotels within Abuja City that may be contacted are:

- a. Transcorp Hilton: <http://www.hilton.com/en/hotels/nigeria/transcorp-hilton-abujal>
- b. BON Hotel Stratton: <https://www.bonhotels.com/asokoro>
- c. Sheraton Hotel: <http://www.sheratonabuja.com/>
- d. Fraser Suites Abuja: <https://abuja.frasershospitality.com/en>
- e. Nippon Grand Hotel Abuja: <http://www.nippongrand.com/>

4. Please, be reminded that it is your (or your employer's) responsibility to fund your stay and all associated expenses while in Abuja, Nigeria and should you have any further questions, please do not hesitate to contact the following officers:

- | | | | |
|----|--------------------------------|---|---|
| a. | Engr. Festus Daudu | - | +2348163479113 |
| | e-mail | - | festus.daudu@commtech.gov.ng or |
| b. | Dr. Lawal Salami Lasisi | - | +2348055233708 |
| | e-mail | - | lasisi@nigcomsat.gov.ng |

Also, find attached, general information about Nigeria, including the list of hotels, entry visa requirements and directions to NAF Conference Centre for your necessary preparations.

5. Kindly confirm your attendance and looking forward to seeing you in Abuja.
6. Please accept the assurances of our best regards.

Nkechi Ejele
Permanent Secretary